

# What EmploySURE Offers

Navigating health and safety and employment relations regulations can be confusing. If you are at all concerned about your requirements, EmploySURE will conduct a complete review of your business, offer you protection and provide 24/7 support, giving you the peace of mind that comes from knowing you are compliant.

EmploySURE service is focused on two major aspects within your business.

## Employment Services

- Complete compliance in-line with the Employment Relations Act
- Receive a complete set of uniquely tailored workplace documents, including employment agreements
- A proactive approach to workplace disputes

## Health and Safety

- Achieve legislative compliance and best practice, in-line with the Health and Safety at Work Act
- Receive a health and safety manual and handbook tailored to your business
- Legislation and industry updates

This service is more than just a review of your workplace, it is a complete end-to-end solution, comprising of four key components.

## Compliance

During this process, a highly trained consultant will visit your workplace to thoroughly review your current employment practices, activities and documentation to determine if they comply with best practice and legislative requirements.

After the review, your consultant will provide a report, identifying any areas of non-compliance and provide a suite of tailored documentation to help remedy any problems identified.

## Advice

Access to our Advice service is unlimited so you can be assured of no additional cost. An experienced team is available 24 hours a day, 365 days a year to provide the advice you need at the time you need it.

The Advisers are trained to give commercial and pragmatic help across all industries and professions, for businesses both large and small.

## Representation

In the event of a claim, the in-house advisers will work with you every step of the way. If the matter extends to court, they will engage our legal partner to represent you at no additional cost, so long as the claim is not pre-existing and you seek and follow all advice

Your legal representative will attend hearings, prepare documents and conduct negotiations on your behalf, while keeping you informed of your position throughout the proceedings.

## Insurance

If faced with a claim, the policy can assist in covering legal costs associated with defending the claim, compensation awarded or the settlement sum required to be paid.

The types of claims can range from unjustified dismissal to a breach of employment agreement or health and safety requirements, discrimination, harassment, underpayments and whistleblowing. This Insurance service is backed by Industry Leader, QBE

If you are interested in these Services, contact Tony at KTS ([tony@kts.co.nz](mailto:tony@kts.co.nz)) and he can introduce you to EmploySURE as a KTS Client.